FAIRPORT MUNICIPAL COMMISSION

AGENDA

February 10, 2014 @ 8:00a.m.
Village Hall

1. Review and approve the minutes of the January 13, 2013 FMC meeting

2. Procurement Requests (see attached)

3. Bid Awards (see attached)

4. Power Bill Discussion and Rate Increase Update

5. 2014 Goals Discussion

6. Water Property Update

7. MRC Update

8. Perinton Partnership, Revised Service Contract Agreement

9. Energy Conservation Report

10. On-going Activities

11. Financial Report

12. Approval of Vouchers

Memo

FAIRPORT MUNICIPAL COMMISSION

Date: 2/5/2014

Re: February Commission Meeting Approvals

Item #1 Two (2) 15KV Fused Sectionalizing Cabinets(FMC Stock # 44007) ***Est:$ 40,000.00***

Stuart C Irby Inc.	$ 15,164.00	10 Weeks

My recommendation is to award to the lowest bidder that meets our specifications, Stuart C Irby Inc. with the low price per item that meets all of our specifications.

Delivery: 10 Weeks

Memo

FAIRPORT
MUNICIPAL
COMMISSION

Date: 2/5/2014

Re: February Commission Meeting Requests

To Bid

No Material Bids

For discussion and approval:

March 19th and 20th 2013 MEUA Engineering Workshop, Syracuse NY (7 Employees) $ 1,400.00

Jan-14											
Outage	After Hours	Planned	Date	Location	Duration in Hours	Number of Customers	Voltage	Circuit	Cause	Reason	Comments
1	Y	N	01/05/14	Austin Road	0.95	8	7200	1HB	Tree	Limb on Wire, blew primary fuse at Route 31	
2	N	N	01/06/14	19-45 (odd) Captive Crossing, 227,229 Fellows Road	0.75	16	7200	4HB	other	URD Primary Failure	
3	N	Y	01/06/14	165 Brentwood Lane	5.10	1	120/240		Service Change	Disconnect/Reconnect for Service Change	
4	N	N	01/06/14	289 Hogan road	0.50	1	7200	2HA	other	Failed Current Limiting Fuse	
5	N	N	01/07/14	53,56,61 Pannell Road	0.50	3	7200	2HA	Weather	Lightning Arrestor Failure	
6	N	Y	01/08/14	19-45 (odd) Captive Crossing, 227,229 Fellows Road	0.10	16	7200	4HB	Maintenance	Restore Primary Loop after Repair	
7	N	Y	01/08/14	22 Elm Street	0.00	1	120/240		other	Service turned off for landlord request.	
8	N	Y	01/09/14	17,19 County Clare Crescent	0.55	2	120/240		Maintenance	Meterbox repair	
9	N	N	01/10/14	5 Dunham Circle	0.00	1	120/240		other	Service turned off per Building Inspector due to flooding	
10	N	Y	01/10/14	50,60,70,72 Loud Road	0.75	4	7200	2HA	Maintenance	Move Transformer on Pole	
11	N	Y	01/15/14	250 Thayer Road	0.25	1	7200	2HA	Maintenance	Replace Cutout	
12	N	Y	01/16/14	Nettlecreek, Thornfield, Highpoint Trail	0.50	58	7200	4HA	Maintenance	Outage required for Tree Trimmer Clearance	
13	N	Y	01/16/14	2,4,6,8,10 Thornfield Way	1.25	5	7200	4HA	Maintenance	Repair Primary Tap	
14	N	Y	01/17/14	9 Cambridge Court	1.75	1	120/240		Service Change	Disconnect/Reconnect for Service Change	
15	N	Y	01/17/14	35-80 Woodlawn Avenue	0.10	7	2400	62	Maintenance	Repair Primary Tap	
16	N	N	01/23/14	7383 Pittsford Palmyra Road	0.00	1	120/240		other	Internal Problem	
17	N	Y	01/23/14	3 Sheffield Post	5.10	1	120/240		Service Change	Disconnect/Reconnect for Service Change	
18	N	Y	01/23/14	47 Country Downs Circle	3.90	1	120/240		Service Change	Disconnect/Reconnect for Service Change	
19	N	Y	01/24/14	Dunham Circle, Benton Circle	0.20	24	7200	4LC	Maintenance	Replace Primary Tie	
20	Y	N	01/25/14	2-8 Crow Hill	1.10	4	7200	4HC	other	Failed Current Limiting Fuse	
20	N	Y	01/27/14	303 Macedon Center Road	0.50	2	120/240		Service Change	Disconnect/Reconnect for Service Change	
21	N	N	01/27/14	23 Watchet Lane	0.50	1	120/240		Maintenance	Meterbox repair	
22	N	Y	01/27/14	300 Hogan Road	0.10	1	120/240		Maintenance	Meterbox repair	
23	N	Y	01/27/14	15 Victa View Road	0.10	1	120/240		Maintenance	Meterbox repair	
24											
25											
56											

		For the Year 2014	For the Month of Jan-13	For the Month of Jan-14	
2	Number of After Hour Outages for the month				
2	Number of After Hour Outages for the year 2014	***24.55***	93.92	24.55	Duration of All Monthly Outages in Hours
		20.25	45.36	20.25	Duration of Planned Monthly Outages in Hours
		4.30	48.56	4.30	Duration of Unplanned Monthly Outages
16	Number of Planned Outages for the month	***0.50***	24.98	0.50	Duration of Outages due to Weather in Hours
8	Number of Unplanned Outages for the month	***0.00***	0.00	0.00	Duration of Outages due to Animals in Hours
		0.00	0.00	0.00	Duration of Outages due to Tree Contact in Hours
		0.00	0.75	0.00	Duration of Outages due to MVA's in Hours
		16.35	24.01	16.35	Duration of Outages due to Service Changes in Hours
		4.40	27.16	4.40	Duration of Outages due to Electrical Facility Maintenance in Hours
		0.00	0.00	0.00	Duration of Outages due to Customer Non Payment.
		2.35	17.02	2.35	Duration of outages due to other causes in Hours

Fairport Electric Weekly Report For Premier Stakeouts 2014

Dates	Tickets Called In	Tickets Completed	Open Tickets	After Hours Requests	Marked in Field	Cleared in Field	Cleared in Office
Electric 1/05/14	11	11	0	3	2	6	0
Sewer	0	0	0	0	0	0	0
Electric 1/12/14	27	27	0	1	12	14	0
Sewer	0	0	0	0	0	0	0
Electric 1/19/14	20	20	0	0	8	11	1
Sewer	0	0	0	0	0	0	0
Electric 1/26/14	15	11	4	1	3	8	0
Sewer	0	0	0	0	0	0	0
Electric 2/02/14	18	18	0	1	4	12	1
Sewer	0	0	0	0	0	0	0

FAIRPORT MUNICIPAL COMMISSION
CASH REPORT
January 31, 2014

Village of Fairport Board of Trustees

Dear Board Members:

We hereby submit this statement of monies received and disbursed by us, on behalf of the Village Treasurer.

	ELECTRIC FUND	ELECTRIC DEPRECIATION FUND	SUB-TOTAL	FMC EEP BALANCE	
Balance on Hand 1/1/14	$ 370,457.18	$ 671,074.57	$ 1,041,531.75	$ 157,201.80	
Interest & Bank Fees for the month	76.11	(377.78)	(301.67)		
Deposits during the month	2,072,592.03		2,072,592.03	23,850.48	kwh sales
	$ 2,443,125.32		$ 2,443,125.32	$ 181,052.28	
Disbursements during the month	2,401,707.12		2,401,707.12	130,983.25	LEDs & Insu
Balance on Hand 1/31/14	$ 41,418.20	$ 670,696.79	$ 712,114.99	$ 50,069.03	
Less FMC EEP	$ (50,069.03)		$ (50,069.03)		
Net Available	$ (8,650.83)	$ 670,696.79	$ 662,045.96		

	WATER FUND	ELECTRIC CONS.DEPOSITS FUND
Balance on Hand 1/1/14	$ 10,707.90	$ 307,594.76
Interest & Bank Fees for the month	0.91	16.91
Deposits during the month		3,330.00
	$ 10,708.81	$ 310,941.67
Disbursements during the month		4,420.62
Balance on Hand 1/31/14	$ 10,708.81	$ 306,521.05

_____ Commissioner

_____ Supervising Accountant

DATE: February 6, 2014

MEMO TO: L.K. Wharmby, M. Wilke, M. Hegarty and Commissioners

FROM: M. Webster

SUBJECT: Cash-flow Performance for January 2014

ELECTRIC DEPARTMENT

	FORECAST	ACTUAL	DIFFERENCE
BEGINNING CASH	$ 972,986	$ 1,041,532	$ 68,546
RECEIPTS			
ELECTRIC-ACCTS. RECEIVABLE	$ 2,022,000	$ 2,072,310	$ 50,310
OTHER-ACCTS. RECEIVABLE	$ 16,000	$ 150	$ (15,850)
MISC.RECEIPTS	$ 100	$ (302)	$ (402)
CONTRIB. FOR EXTENSIONS	$ -		$ -
SALV.VAL.- EQUIP, VEHICLES & WIRE	$ -	$ 132	$ 132
NYPA-VEHICLE GRANTS & LOANS			$ -
DISBURSEMENTS			
PAYROLL DISBURSEMENTS	$ 315,000	$ 211,489	$ (103,511)
POWER BILL / ENERGY PURCHASES	$ 1,194,000	$ 1,648,097	$ 454,097
ENERGY EFFICIENCY PROGs.	$ 32,610	$ 19,505	$ (13,105)
STANDBY GENERATOR			$ -
PSC SEMIANNUAL ASSESSMENTS	$ -		$ -
BOND PAYMENTS	$ -		$ -
PROPERTY TAXES	$ -		$ -
FAIRPORT PARTNERSHIP SERVICES	$ -		$ -
WORKERS COMPENSATION	$ 5,000		$ (5,000)
TOOLS & EQUIPMENT	$ 35,000	$ 13,397	$ (21,603)
VOF SERVICES & CONTRIBUTIONS	$ 266,302	$ 175,415	$ (90,887)
NAVITECH/MRC	$ 25,000		$ (25,000)
NYS RETIREMENT SYSTEM	$ -		$ -
TRANSPORTATION EQUIPMENT	$ 270,694		$ (270,694)
VILL HALL INSULATION		$ 5,495	$ 5,495
SUBSTA.-REPAIRS & REPLACEMENTS	$ 4,000	$ 16,793	$ 12,793
TREE TRIMMING & LANDSCAPING			$ -
PROPERTY AND VEHICLE INSURANCE	$ -		$ -
LED LIGHTS (TO BE REIMB BY IEEP)		$ 125,488	$ 125,488
OTHER ACCTS. PAYABLE	$ 192,000	$ 186,028	$ (5,972)
ENDING CASH	$ 671,480	$ 712,115	$ 40,635

F.M.C. **ELECT. DEPARTMENT** NET CASH-FLOW REPORT
(NOT INCLUDING CONSUMERS' DEPOSITS)

2009	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APRIL	MAY	TOTALS
RECEIPTS	$ 1,327,314	$ 1,617,842	$ 1,656,729	$ 2,239,293	$ 1,534,189	$ 1,432,899	$ 1,558,706	$ 2,139,325	$ 2,775,644	$ 3,190,798	$ 2,258,249	$ 1,630,611	$ 23,361,599
DISBURSM	$ 1,561,930	$ 1,717,890	$ 2,123,407	$ 1,894,058	$ 1,397,579	$ 1,450,820	$ 1,732,734	$ 1,903,579	$ 3,538,536	$ 2,153,249	$ 1,890,349	$ 1,916,500	$ 23,280,631
NET CASH	$ (234,616)	$ (100,048)	$ (466,678)	$ 345,235	$ 136,610	$ (17,921)	$ (174,028)	$ 235,746	$ (762,892)	$ 1,037,549	$ 367,900	$ (285,889)	$ 80,968

2010	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APRIL	MAY	TOTALS
RECEIPTS	$ 1,428,164	$ 1,335,319	$ 1,039,189	$ 1,370,281	$ 1,240,141	$ 1,099,324	$ 1,337,234	$ 1,708,351	$ 2,434,908	$ 2,907,360	$ 2,131,224	$ 1,847,714	$ 19,879,209
DISBURSM	$ 1,266,705	$ 309,325	$ 1,375,079	$ 2,135,542	$ 1,619,866	$ 1,309,888	$ 1,553,710	$ 1,984,276	$ 2,911,361	$ 2,475,922	$ 1,854,353	$ 1,444,577	$ 20,240,604
NET CASH	$ 161,459	$ 1,025,994	$ (335,890)	$ (765,261)	$ (379,725)	$ (210,564)	$ (216,476)	$ (275,925)	$ (476,453)	$ 431,438	$ 276,871	$ 403,137	$ (361,395)

2011	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APRIL	MAY	TOTALS
RECEIPTS	$ 1,707,829	$ 1,400,113	$ 1,562,825	$ 1,631,922	$ 1,427,444	$ 2,992,361	$ 1,365,027	$ 2,615,601	$ 2,526,918	$ 3,161,867	$ 2,528,521	$ 5,904,443	$ 28,824,871
DISBURSM	$ 1,667,014	$ 1,633,333	$ 1,743,174	$ 2,271,572	$ 1,720,066	$ 1,529,118	$ 1,434,497	$ 2,141,034	$ 3,219,095	$ 2,543,440	$ 2,166,182	$ 3,455,297	$ 25,523,822
NET CASH	$ 40,815	$ (233,220)	$ (180,349)	$ (639,650)	$ (292,622)	$ 1,463,243	$ (69,470)	$ 474,567	$ (692,177)	$ 618,427	$ 362,339	$ 2,449,146	$ 3,301,049

2012	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APRIL	MAY	TOTALS
RECEIPTS	$ 1,329,727	$ 1,516,654	$ 1,510,440	$ 1,628,305	$ 1,340,751	$ 1,425,326	$ 1,259,327	$ 1,790,385	$ 2,067,533	$ 2,557,037	$ 2,055,595	$ 1,522,597	$ 20,003,677
DISBURSM	$ 1,228,844	$ 1,424,237	$ 1,534,442	$ 2,241,424	$ 3,566,888	$ 1,431,171	$ 1,687,022	$ 1,499,866	$ 2,917,051	$ 2,162,567	$ 1,580,887	$ 1,734,657	$ 23,009,056
NET CASH	$ 100,883	$ 92,417	$ (24,002)	$ (613,119)	$ (2,226,137)	$ (5,845)	$ (427,695)	$ 290,519	$ (849,518)	$ 394,470	$ 474,708	$ (212,060)	$ (3,005,379)

2013	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APRIL	MAY	TOTALS
RECEIPTS	$ 1,209,017	$ 1,605,476	$ 1,651,436	$ 1,593,131	$ 1,398,828	$ 1,241,646	$ 1,373,259	$ 2,168,232	$ 2,544,874	$ 3,001,271	$ 2,446,302	$ 2,338,058	$ 22,571,530
DISBURSM	$ 1,443,760	$ 1,461,488	$ 1,721,203	$ 1,939,801	$ 1,571,640	$ 1,504,608	$ 1,835,161	$ 2,119,355	$ 2,995,109	$ 2,350,215	$ 2,276,104	$ 2,189,600	$ 23,408,045
NET CASH	$ (234,743)	$ 143,988	$ (69,767)	$ (346,670)	$ (172,812)	$ (262,962)	$ (461,902)	$ 48,877	$ (450,235)	$ 651,056	$ 170,198	$ 148,458	$ (836,514)

2014	JUNE	JULY	AUG.	SEPT.	OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APRIL	MAY	TOTALS
RECEIPTS	$ 1,287,531	$ 1,584,348	$ 1,591,844	$ 1,611,380	$ 1,285,121	$ 1,149,929	$ 1,990,739	$ 2,072,290					$ 12,573,182
DISBURSM	$ 1,570,533	$ 1,395,648	$ 1,891,548	$ 1,741,344	$ 1,557,531	$ 1,391,923	$ 2,401,584	$ 2,401,707					$ 14,351,818
NET CASH	$ (283,002)	$ 188,700	$ (299,704)	$ (129,964)	$ (272,410)	$ (241,994)	$ (410,845)	$ (329,417)	$ -	$ -	$ -	$ -	$ (1,778,636)

ACCOUNTS RECEIVABLE AGING & SECURITY DEPOSITS REPORT

(ELECTRIC DEPARTMENT)

	CURRENT BALANCE		31 - 60 DAYS		61 - 90 DAYS		90 - OVER DAYS		TOTAL REC. DUE	SECURITY DEPOSITS
DEC.2012-ACCTS.REC.	705,525	92%	41,970	5%	9,235	1%	10,931	1%	767,661	302,643
JAN.2013-ACCTS.REC.	801,109	93%	44,385	5%	8,694	1%	11,240	1%	865,428	308,219
FEB 2013-ACCTS. REC	1,333,533	94%	66,414	5%	7,037	0%	12,049	1%	1,419,033	313,373
MAR 2013-ACCTS. REC	1,086,130	91%	93,039	8%	7,851	1%	11,961	1%	1,198,981	312,682
APR.2013-ACCTS.REC.	922,137	89%	83,088	8%	16,182	2%	11,675	1%	1,033,082	304,822
MAY 2013-ACCTS.REC	466,695	84%	67,307	12%	16,494	3%	4,917	1%	555,413	302,872
JUNE 2013-ACCTS. REC	628,466	89%	49,562	7%	17,397	2%	6,793	1%	702,218	301,886
JULY 2013-ACCTS. REC	531,474	91%	36,319	6%	10,073	2%	8,520	1%	586,387	299,599
AUG. 2013-ACCTS REC.	690,339	92%	41,037	6%	8,458	1%	8,607	1%	748,441	298,876
SEP.2013-ACCTS.REC.	538,692	89%	51,595	9%	7,815	1%	8,206	1%	606,308	300,691
OCT. 2013-ACCTS. REC	391,451	89%	34,847	8%	6,600	1%	8,768	2%	441,667	303,941
NOV.2013-ACCTS.REC.	509,687	91%	32,748	6%	8,006	1%	10,018	2%	560,459	305,966
DEC.2013-ACCTS.REC.	594,712	91%	37,557	6%	7,507	1%	10,415	2%	650,225	306,801
JAN.2014-ACCTS.REC.	1,049,157	95%	40,657	4%	6,524	1%	10,834	1%	1,107,172	305,721